



Student/Parent Handbook

2011-2012

Pacific Learning Centers, Inc.
14550 Westminster Way N
Shoreline, WA 98133

PACIFIC LEARNING CENTER'S MISSION

To provide a safe, positive learning environment that uses the most effective teaching strategies to help each student maximize his or her potential and gain confidence through behavioral, academic, and social achievement.

EDUCATIONAL APPROACH

Pacific Learning Center individualizes the curriculum for each student by using an IEP (Individual Education Plan) if one exists or by creating one for students with no pre-existing IEP.

It is vital to begin where each student is academically, emotionally, and socially and use a plan for sequential, supported, cumulative development in those areas of need and for a challenging and rewarding experience in those areas of strengths.

Through testing and interviewing, Pacific Learning Center creates a unique plan for each student; through frequent assessment, student progress and program effectiveness can be closely monitored and adjustments can be made.

Federal law calls for new IEP's annually and Pacific Learning Center follows that schedule for all students.

Pacific Learning Center operates on a semester system and issues report cards twice a year. Each student receives a biweekly report, and we ask that parents review all reports, sign them, and return them to school. We also use daily report cards.

Pacific Learning Center employs a multi-sensory curriculum. Such an approach has shown to be the most effective when dealing with students who process, store, or retrieve information differently, but every individual is stronger in one of the four learning modalities than the others.

Pacific Learning Center strives to maintain a safe, positive, and predictable environment. Frequent work breaks with gentle physical activity and a minimum of transitions are offered.

Pacific Learning Center offers quiet areas with low stimulation for student who require them to de-escalate or work quietly. (These are not timeout rooms; see "behavior management" below).

BEHAVIOR MANAGEMENT

We assume that all students will feel more confident when they can experience social, behavioral, emotional, and academic success. Many of our students have not been successful prior to enrolling with us, and it frequently takes some time to conquer that negative thinking.

Our goals for behavior management have these three purposes listed in order of importance:

- **To assure students' safety.**
- **To maintain a productive learning environment.**
- **To help students gain constructive ways of expressing themselves and getting along with others.**

In special education, no one, firm set of behavioral expectations can apply in every circumstance to every child. Uncovering the causes and triggers for behavior issues is our highest priority. We follow Dr. Ross Green's model of Collaborative Problem-Solving which makes the following assumptions:

1. Students know what is expected of them;
2. Students want to meet those expectations;
3. Students who do not meet expectations are lacking in skills;
4. Students must participate in identifying problem areas and developing solutions.
5. Rewards and punishments do not work.

We have divided behavior issues into three categories:

1. Minor.

These are generally unpredictable and occasional incidents that are not part of a pattern of behaviors. Examples might include teasing another student, calling out in anger, or being late to class.

Such incidents will be dealt with as they arise and may result in an incident report and notification of parents. We may ask students to leave class from time to time to de-escalate under supervision so they can describe the feelings or actions that led to an event and come up with alternative ways of handling such a situation should it occur again.

It is our intention to work with students who have social integration issues, and in no way will we punish a student for his/her disability. We are committed to helping students find solutions and will always involve parents in the process.

2. Unacceptable.

The following behaviors are considered unacceptable at Pacific Learning Center:

Inappropriate or unwanted touching;

Verbal harassment;

Sexual comments;

Racist, sexist, or any hurtful speech;

Bullying or verbal threatening (**threats of physical violence will be taken seriously and may be reported to the police or other authorities as appropriate or as required**);

Use of profanity;

Theft of another student's property or school property;

Defacing another student's property or school property; or

This is not intended to be a complete list and common sense will be the best guide in these areas.

3. Zero-tolerance

Zero tolerance behaviors are those that pose a threat to students, staff, or other students' or the school's property or are in violation of Washington State law.

The following behaviors or actions will lead to student suspension and, notification of parents, and, if called for, notification of authorities:

Possession of weapons as defined in RCW 9.41.280 (Appendix A, attached);

Use, possession, sale, or gifting of cigarettes;

Use, possession, sale, or gifting of alcohol, controlled substances, prescription or over-the-counter drugs (please see "medication policy" below) or "look alike" drugs; or

Assault or the threat of assault. We will take threats seriously and will respond to them firmly and quickly.

Please also be advised that Pacific Learning Center also complies with Washington State mandatory attendance reporting as required by RCW 28A.225.010 (Appendix B, attached).

The following items are also not allowed on school property: toy weapons, lighters, matches, spiked clothing, pornography, or sexually suggestive material.

Pacific Learning Center staff reserve the right to search students' possessions, desks, and bags if direct testimony or probable cause dictate that such actions will safeguard the school's students, staff, or property.

In an ideal world, all rules and regulations could be summed up by three words:

Courtesy, honest, responsibility.

STUDENTS' PERSONAL PROPERTY

We recognize that some students need cell phones to stay in touch with their families and for emergency use. We are also aware that students with sensory or concentration issues may need radios or CD/MP3 players and that many students need personal digital assistants (palm-top computers) and laptop computers and other assistive devices

We encourage the use of technology when it helps accommodate students' needs but we may, if necessary, ask for such items that become a distraction until the end of the school day.

Students may not use cell phones for calling or texting during school hours without prior parental approval and may not use video games unless given permission to do so during a designated break. If necessary, Pacific Learning Center will reserve the right to temporarily confiscate these devices until they can be given to a parent.

Pacific Learning Center does not assume liability for students' property lost or damaged through misuse or accident.

LUNCHES AND SNACKS

Every child's nutritional needs and food preferences are different. We have found it impossible to address these individual needs and maintain a quality nutritional program.

No one knows a child's dietary requirements better than parents, so we ask that any and all food (except for the occasional pizza party, pancake breakfast, or popcorn and juice time) come from home.

As of this writing, we are negotiating and planning for providing hot lunches. We will also maintain nonperishable food items on hand, but we will no longer be selling frozen foods for use at school.

We do not allow our students to possess or consume soda pop on our campus. Please don't send any with your child as it will be removed and disposed of immediately. Energy drinks can result in extremely adverse reactions in some people and are not allowed at school.

Your help in telling us what reward treats work well for your child and what sorts of treats you allow is appreciated. Please see the signature page.

CLOSED CAMPUS

Once on campus, students are not permitted to be outside the fenced areas unless they are accompanied by a staff member, parent, or a designee of the parent.

Students will only be allowed to leave with bus or taxi drivers or parents or by themselves if approval is submitted in writing by a parent or guardian. We ask for prior written permission for a child to be released with any other persons. We cannot allow students to leave campus for lunch or for a trip to the store.

We ask for a phone call from parents if a child has an excused absence and we ask that parents or the parent's designee sign a student out who is picked up before the end of the school day.

SCHOOL SCHEDULE

Pacific Learning Center is open from 8:00 AM to 5:00 PM Monday through Friday; the school day schedule is as follows:

8:45 to 9:00 AM: home room

9:00 to 2:45 PM: class periods one through six

2:45 to completion of activities: homeroom

The purpose of the morning homeroom is to prepare students for the upcoming day, make sure the previous day's homework is ready (and to help students finish it if necessary), hand out daily report cards, and so on.

The afternoon homeroom exists to help students prepare for the trip home (making sure they have their books, homework, information for parents, daily report cards, etc.). We will assist students with placing items in their notebooks, putting things in their backpacks, and so on. The afternoon homeroom is over when all students and the classroom is ready for the next day.

Students who arrive late are asked to sign in at the front desk and obtain a pass for class.

Pacific Learning Center follows the Edmonds School District's calendar (attached). We also follow the district's school closure decisions. In the event of an unplanned school closure, please check local television or radio stations or check the school closure information Web site at <http://www.schoolreport.org>.

We ask that children arrive no sooner than 15 minutes before class and be picked up no later than 15 minutes after class. We will, of course, provide supervision for all students at all times and will make no charges for students who occasionally arrive earlier or stay later.

You will receive a larger monthly calendar each month with important dates and early dismissals.

Pacific Learning Center is required to have 180 days of school each year; should we be forced to close school for a day, the end of the school year will change accordingly.

FUN FRIDAYS

PLC will have one "Fun Friday" on the last Friday of each month. Students who have not lost the privilege will be able to have a pizza lunch and will be allowed to spend the afternoon engaged in a single activity such as gaming, movies, video gaming, and so on. Once a student has selected an activity, that is what he/she will spend the afternoon doing.

HEALTH AND SAFETY

Health and Immunization Records

All children enrolled at Pacific Learning Center must have a current Immunization Record and Student Health Examination on file prior to the first day of attendance. Hepatitis B immunizations are required for all students entering Upper Middle (**8th** grade) or at the age of 13.

Medication

It is best to administer medication at home; however, we realize there may be circumstances when the child will require medication during the school day. In such cases, an *Authorization to Dispense Medication* must be on file for your child if he or she will be taking medicine during school hours.

All medication must be in an original prescription bottle indicating the child's name, the name of the medication, the dosage, and the physician's name. Authorizations may be obtained from the front office.

All medications (prescription or over-the-counter) must be kept in a secure, locked cabinet, dispensed and logged by a staff member, and must never be in the students' possession after the administration.

Medication cannot be administered without all of the above requirements being met.

Illness and Accidents

There are staff members trained in basic CPR and first aid. If a child has a minor injury (bump/bruise/scrape), an accident form will be completed by a staff member and given to the child to take home.

In cases of more serious injury, the parent/guardian will be immediately notified following a call to appropriate emergency agencies. It is critical that the Student Health Card be complete and kept current with emergency contact information.

We reserve the right to refuse admittance to any student who shows signs of illness. A student who becomes ill at school will be made comfortable until his/her parent can be notified and the child is picked up at the school.

Fire and safety drills

All schools are required to conduct monthly fire and emergency drills. We realize that some children have difficulties with such things and ask that parents join us in discussing how such drills make things safer for everyone.

DRESS CODE

Pacific Learning Center staff appreciates that dress is important to displaying individuality; therefore, we will never require student uniforms, ban hats, or in any way attempt to stifle expression except for the following rules:

1. Shirts must be buttoned and covering the chest, back, shoulders, and stomach. Spaghetti straps or off-the-shoulder shirts and blouses are not allowed.
2. Sexually explicit clothing is not allowed.
3. Shorts and skirts must be mid-thigh length or longer.
4. Pants must be worn at the waist or hip level and must not allow undergarments to be exposed.
5. Bandanas or any other article of clothing that expresses gang affiliation or alignment with any hate group or racist organization are not allowed.
6. Any article of clothing with images or text regarding or depicting alcohol, drugs, or

tobacco and any article of clothing with obscene or otherwise inappropriate text or images is not allowed.

7. Jackets, pins, or jewelry with pins, spikes or chains or other potentially harmful objects are not allowed.

8. Shoes must be tied, buckled, zipped or otherwise fastened so they remain on the feet. Open-toed shoes, slip-ons, flip-flops and thongs are highly discouraged. Proper shoes must be worn for PE or other physical activities.

9. Shoes with wheels, roller skates, and roller blades are not allowed.

Students' adherence to the dress code will be determined by the Director or other designated PLC staff. Students who come to school improperly dressed may be asked to return to school after they have changed clothes.

BOOKS AND MATERIALS

Pacific Learning Center charges a materials fee that pays for consumable books, paper and writing instruments, and so on.

Each student in grades five through 12 must have a three-ring binder with five subject dividers. This is a vital tool for organization and will help us help your child keep track of assignments.

Pacific Learning Center will supply your child with one three-ring binder containing dividers and paper.

HOMEWORK

Homework may not be anybody's favorite subject, but failure to do it is a leading cause of failure in school – as is failing to turn in homework that has been completed.

Pacific Learning Center is taking the following steps to help students train themselves to do homework:

1. Giving one subject on designated nights (for example, math always on Monday, science always on Thursday, and so on).
2. Writing assignments clearly and simply on the board and asking students to copy the instructions into their daily report card.
3. Making sure the daily report cards and binders leave with the students.

4. Sending completed homework, a list of missing assignments, and progress/behavior reports home in bi-weekly reports.

You will be provided with a homework schedule from your child's homeroom teacher. Almost all PLC students will be asked to read 20 minutes a night, four nights a week, and to log their reading. You will be informed if your child is exempted from this requirement.

Parents should always expect a bi-weekly report and a Daily Report Card. Please notify us if one didn't make its way home to you. Asking your child to see his/her daily report card will assist in organizational improvement.

GRADES

Grades can be earned in one of two ways: by progress toward IEP goals or by academic performance and students may receive a diploma that is based on either option.

Pacific Learning Center will base grades only on students' progress toward IEP goals or academic performance.

Our grading rubrics are as follows:

Sixty per cent of a student's grade will come from a quarterly assessment of his/her progress toward the goals (academic or behavioral) on his/her IEP.

Twenty per cent of a student's grade will be based on homework*, assessments*, and participation in class.

Twenty per cent of a student's grade will be based upon attendance and participation in daily report cards and notebook organization.

(*The amount, length, and kind of homework assignments will vary from student-to-student based upon his/her IEP. Assessments will vary in the same fashion and may include traditional unit quizzes or tests, scribed quizzes or tests, oral presentations, posters, etc.)

For students sent to us by public schools, an IEP is present (often generated by the district) and is based upon three-year evaluations completed by the district. Students attending Pacific Learning Center on contract from a public school district have their time (or credits) recognized on a transcript from the sending school district.

For students who are placed at Pacific Learning Center by their parents, an IEP will be generated by us. We administer a variety of tests to determine the functional ability of our students; then, we develop academic goals based on Washington's Essential Academic Learning Requirements (EALR's) based on a child's ability in each subject.

Regular assessments are a part of our reading, writing, and math curricula. We also use the Peabody Individual Achievement Test (Revised) – which can be given after 80 hours of instruction – and the Wechsler Individual Achievement Test II.

We encourage all of our students to engage in WASL testing. District students' WASL tests are provided by the districts and Pacific Learning Center provides and administers the WASL test to all students except for those whose parents have provided us with a written request to not test their child.

(As of this writing, the WASL test no longer exists and replacement plans are preliminary. Ultimately, OSPI plans to go to all online testing and has plans for spring testing in 2010 to be shorter and easier to grade: grades 3-8 Measurements of Student Progress (MSP) and the High School Proficiency Exam (HSPE).

Given biweekly reports and mid-quarter reports, no parent should ever be surprised by the grades on a Pacific Learning Center report card.

HIGH SCHOOL CREDITS

Pacific Learning Center is accredited by the Northwest Accreditation Committee, one of six recognized accreditation agencies in the United States. In addition, the Washington State Office of Superintendent approves Pacific Learning Center as a Private School and Non-Public Agency (NPA).

We are obligated to follow the regulations of these agencies. We cannot make exceptions in seat-hour requirements, graduation requirements, credit distribution requirements, or accepting credits from non-accredited schools or programs.

Pacific Learning Center NW will accept credits for home-based instruction pursuant to Washington State Law (Chapter 28A.200 RCW [appendix C]). Requirements for earning a diploma from Pacific Learning Center are attached (appendix D).

DAILY REPORT CARDS

Experience has shown that use of a daily report card be invaluable to those with organizational or concentration issues. Daily report cards are filled out by students as a means of helping them focus on their performance, effort, assignments, and so on. Teachers initial they cards each hour and add comments as necessary.

Parents should ask for the report cards after school each day to note progress and help monitor the homework assignments.

COMPUTERS AND INTERNET

Students are encouraged to use computers to conduct research write, edit, save, and print work. Pacific Learning Center allows students to bring lap top computers and we will provide them access to our network. We also provide a number of computers for students to use.

We strive to monitor computer use and block sites using our firewall as necessary. Pacific Learning Center will not assume liability for students' computers nor for improper use of computers (gaming, viewing unacceptable sites or videos, downloading of files, instant messaging). Such improper use may lead to being blocked from the network or temporary confiscation of computers used to disrupt classes or keep a student from participating in class work.

We have provided an acceptable use policy in this handbook for you to review with your student. No student may use a computer until the signed form is returned to us.

REPORTING CHILD ABUSE OR NEGLECT

Washington State law requires that school officials report all allegations of child abuse or neglect. It is our legal obligation to report all such allegations as soon as they are made and we do not attempt to investigate any allegations prior to making such a report.

TUITION FEES

Pacific Learning Center does not charge admission or registration fees.

Tuition can be paid in one of two ways: annually (ten months) or monthly; annual payments are discounted by five per cent.

Monthly payments are due at the beginning of each month and may be considered late and a fee may be assessed if not payments aren't received by the fifth of each month. Monthly tuition is not discounted for holidays or students' absences. If a student is withdrawn or expelled from Pacific Learning Center before the end of a month, no prorated refund will be made; annual payments will receive a prorated discounted that doesn't include the tuition for the month the student was expelled or withdrawn.

Payments not made by the end of the month will be referred for collections and report cards, transcripts, and/or diplomas may be withheld until tuition and late fees are paid.

We encourage you to call us or visit with any questions.

Appendix A

RCW 9.41.280

Possessing dangerous weapons on school facilities -- Penalty -- Exceptions.

(1) It is unlawful for a person to carry onto, or to possess on, public or private elementary or secondary school premises, school-provided transportation, or areas of facilities while being used exclusively by public or private schools:

(a) Any firearm;

(b) Any other dangerous weapon as defined in RCW 9.41.250;

(c) Any device commonly known as "nun-chu-ka sticks", consisting of two or more lengths of wood, metal, plastic, or similar substance connected with wire, rope, or other means;

(d) Any device, commonly known as "throwing stars", which are multi-pointed, metal objects designed to embed upon impact from any aspect; or

(e) Any air gun, including any air pistol or air rifle, designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide, or other gas.

(2) Any such person violating subsection (1) of this section is guilty of a gross misdemeanor. If any person is convicted of a violation of subsection (1)(a) of this section, the person shall have his or her concealed pistol license, if any revoked for a period of three years. Anyone convicted under this subsection is prohibited from applying for a concealed pistol license for a period of three years. The court shall send notice of the revocation to the department of licensing, and the city, town, or county which issued the license.

Any violation of subsection (1) of this section by elementary or secondary school students constitutes grounds for expulsion from the state's public schools in accordance with RCW 28A.600.010. An appropriate school authority shall promptly notify law enforcement and the student's parent or guardian regarding any allegation or indication of such violation.

Upon the arrest of a person at least twelve years of age and not more than twenty-one years of age for violating subsection (1)(a) of this section, the person shall be detained or confined in a juvenile or adult facility for up to seventy-two hours. The person shall not be released within the seventy-two hours until after the person has been examined and evaluated by the county-designated mental health professional unless the court in its discretion releases the person sooner after a determination regarding probable cause or on probation bond or bail.

Within twenty-four hours of the arrest, the arresting law enforcement agency shall refer the person to the county-designated mental health professional for examination and evaluation under chapter 71.05 or 71.34 RCW and inform a parent or guardian of the person of the arrest, detention, and examination. The county-designated mental health professional shall examine and evaluate the person subject to the provisions of chapter 71.05 or 71.34 RCW. The examination shall occur at the facility in which the person is detained or confined. If the person has been released on probation, bond, or bail, the examination shall occur wherever is appropriate.

The county-designated mental health professional may determine whether to refer the person to the county-designated chemical dependency specialist for examination and evaluation in accordance with chapter 70.96A RCW. The county-designated chemical dependency specialist shall examine the person subject to the provisions of chapter 70.96A RCW. The examination shall occur at the facility in which the person is detained or confined. If the person has been released on probation, bond, or bail, the examination shall occur wherever is appropriate.

Upon completion of any examination by the county-designated mental health professional or the county-designated chemical dependency specialist, the results of the examination shall be sent to the court, and the court shall consider those results in making any determination about the person.

The county-designated mental health professional and county-designated chemical dependency specialist shall, to the extent permitted by law, notify a parent or guardian of the person that an examination and evaluation has taken place and the results of the examination. Nothing in this subsection prohibits the delivery of additional, appropriate mental health examinations to the person while the person is detained or confined.

If the county-designated mental health professional determines it is appropriate, the county-designated mental health professional may refer the person to the local regional support network for follow-up services or the department of social and health services or other community providers for other services to the family and individual.

(3) Subsection (1) of this section does not apply to:

(a) Any student or employee of a private military academy when on the property of the academy;

(b) Any person engaged in military, law enforcement, or school district security activities;

(c) Any person who is involved in a convention, showing, demonstration, lecture, or firearms safety course authorized by school authorities in which the firearms of collectors or instructors are handled or displayed;

(d) Any person while the person is participating in a firearms or air gun competition

approved by the school or school district;

(e) Any person in possession of a pistol who has been issued a license under RCW 9.41.070, or is exempt from the licensing requirement by RCW 9.41.060, while picking up or dropping off a student;

(f) Any nonstudent at least eighteen years of age legally in possession of a firearm or dangerous weapon that is secured within an attended vehicle or concealed from view within a locked unattended vehicle while conducting legitimate business at the school;

(g) Any nonstudent at least eighteen years of age who is in lawful possession of an unloaded firearm, secured in a vehicle while conducting legitimate business at the school; or

(h) Any law enforcement officer of the federal, state, or local government agency.

(4) Subsections (1)(c) and (d) of this section do not apply to any person who possesses nun-chu-ka sticks, throwing stars, or other dangerous weapons to be used in martial arts classes authorized to be conducted on the school premises.

(5) Except as provided in subsection (3)(b), (c), (f), and (h) of this section, firearms are not permitted in a public or private school building.

(6) "GUN-FREE ZONE" signs shall be posted around school facilities giving warning of the prohibition of the possession of firearms on school grounds.

[1999 c 167 § 1; 1996 c 295 § 13; 1995 c 87 § 1; 1994 sp.s. c 7 § 427; 1993 c 347 § 1; 1989 c 219 § 1; 1982 1st ex.s. c 47 § 4.]

NOTES:

Finding -- Intent -- Severability -- 1994 sp.s. c 7: See notes following RCW 43.70.540.

Effective date -- 1994 sp.s. c 7 §§ 401-410, 413-416, 418-437, and 439-460: See note following RCW 9.41.010.

Severability -- 1982 1st ex.s. c 47: See note following RCW 9.41.190.

Appendix B

RCW 28A.225.010

Attendance mandatory -- Age -- Exceptions.

(1) All parents in this state of any child eight years of age and under eighteen years of age shall cause such child to attend the public school of the district in which the child resides and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in session unless:

(a) The child is attending an approved private school for the same time or is enrolled in an extension program as provided in RCW 28A.195.010(4);

(b) The child is receiving home-based instruction as provided in subsection (4) of this section;

(c) The child is attending an education center as provided in chapter 28A.205 RCW;

(d) The school district superintendent of the district in which the child resides shall have excused such child from attendance because the child is physically or mentally unable to attend school, is attending a residential school operated by the department of social and health services, is incarcerated in an adult correctional facility, or has been temporarily excused upon the request of his or her parents for purposes agreed upon by the school authorities and the parent: PROVIDED, That such excused absences shall not be permitted if deemed to cause a serious adverse effect upon the student's educational progress: PROVIDED FURTHER, That students excused for such temporary absences may be claimed as full time equivalent students to the extent they would otherwise have been so claimed for the purposes of RCW 28A.150.250 and 28A.150.260 and shall not affect school district compliance with the provisions of RCW 28A.150.220; or

(e) The child is sixteen years of age or older and:

(i) The child is regularly and lawfully employed and either the parent agrees that the child should not be required to attend school or the child is emancipated in accordance with chapter 13.64 RCW;

(ii) The child has already met graduation requirements in accordance with state board of education rules and regulations; or

(iii) The child has received a certificate of educational competence under rules and regulations established by the state board of education under RCW 28A.305.190.

(2) A parent for the purpose of this chapter means a parent, guardian, or person having legal custody of a child.

(3) An approved private school for the purposes of this chapter and chapter 28A.200

RCW shall be one approved under regulations established by the state board of education pursuant to RCW 28A.305.130.

(4) For the purposes of this chapter and chapter 28A.200 RCW, instruction shall be home-based if it consists of planned and supervised instructional and related educational activities, including a curriculum and instruction in the basic skills of occupational education, science, mathematics, language, social studies, history, health, reading, writing, spelling, and the development of an appreciation of art and music, provided for a number of hours equivalent to the total annual program hours per grade level established for approved private schools under RCW 28A.195.010 and 28A.195.040 and if such activities are:

(a) Provided by a parent who is instructing his or her child only and are supervised by a certificated person. A certificated person for purposes of this chapter and chapter 28A.200 RCW shall be a person certified under chapter 28A.410 RCW. For purposes of this section, "supervised by a certificated person" means: The planning by the certificated person and the parent of objectives consistent with this subsection; a minimum each month of an average of one contact hour per week with the child being supervised by the certificated person; and evaluation of such child's progress by the certificated person. The number of children supervised by the certificated person shall not exceed thirty for purposes of this subsection; or

(b) Provided by a parent who is instructing his or her child only and who has either earned forty-five college level quarter credit hours or its equivalent in semester hours or has completed a course in home-based instruction at a postsecondary institution or a vocational-technical institute; or

(c) Provided by a parent who is deemed sufficiently qualified to provide home-based instruction by the superintendent of the local school district in which the child resides.

(5) The legislature recognizes that home-based instruction is less structured and more experiential than the instruction normally provided in a classroom setting. Therefore, the provisions of subsection (4) of this section relating to the nature and quantity of instructional and related educational activities shall be liberally construed.

[1998 c 244 § 14; 1996 c 134 § 1; 1990 c 33 § 219; 1986 c 132 § 1; 1985 c 441 § 1; 1980 c 59 § 1; 1979 ex.s. c 201 § 4; 1973 c 51 § 1; 1972 ex.s. c 10 § 2. Prior: 1971 ex.s. c 215 § 2; 1971 ex.s. c 51 § 1; 1969 ex.s. c 109 § 2; 1969 ex.s. c 223 § 28A.27.010; prior: 1909 p 364 § 1; RRS § 5072; prior: 1907 c 240 § 7; 1907 c 231 § 1; 1905 c 162 § 1; 1903 c 48 § 1; 1901 c 177 § 11; 1899 c 140 § 1; 1897 c 118 § 71. Formerly RCW 28A.27.010, 28.27.010.]

NOTES:

Effective date -- Severability -- 1998 c 244: See RCW 28A.193.900 and 28A.193.901.

Severability -- 1985 c 441: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [1985 c 441 § 6.]

Severability -- 1973 c 51: "If any provision of this 1973 amendatory act, or its application to any person or circumstance is held invalid, the remainder of the act, or the application of the provision to other persons or circumstances is not affected." [1973 c 51 § 5.]

Private schools: RCW 28A.305.130(6), 28A.195.010 through 28A.195.050.

Work permits for minors required: RCW 49.12.123.

Appendix C

Chapter 28A.200 RCW HOME-BASED INSTRUCTION

SECTIONS

[28A.200.010](#) Home-based instruction -- Duties of parents.

[28A.200.020](#) Home-based instruction -- Certain decisions responsibility of parent unless otherwise specified.

RCW 28A.200.010

Home-based instruction -- Duties of parents.

Each parent whose child is receiving home-based instruction under RCW 28A.225.010(4) shall have the duty to:

- (1) File annually a signed declaration of intent that he or she is planning to cause his or her child to receive home-based instruction. The statement shall include the name and age of the child, shall specify whether a certificated person will be supervising the instruction, and shall be written in a format prescribed by the superintendent of public instruction. Each parent shall file the statement by September 15 of the school year or within two weeks of the beginning of any public school quarter, trimester, or semester with the superintendent of the public school district within which the parent resides or the district that accepts the transfer, and the student shall be deemed a transfer student of the nonresident district. Parents may apply for transfer under RCW 28A.225.220;
- (2) Ensure that test scores or annual academic progress assessments and immunization records, together with any other records that are kept relating to the instructional and educational activities provided, are forwarded to any other public or private school to which the child transfers. At the time of a transfer to a public school, the superintendent of the local school district in which the child enrolls may require a standardized achievement test to be administered and shall have the authority to determine the appropriate grade and course level placement of the child after consultation with parents and review of the child's records; and
- (3) Ensure that a standardized achievement test approved by the state board of education is administered annually to the child by a qualified individual or that an annual assessment of the student's academic progress is written by a certificated person who is currently working in the field of education. The state board of education shall not require these children to meet the student learning goals, master the essential academic learning requirements, to take the assessments, or to obtain a certificate of mastery pursuant to *RCW 28A.630.885. The standardized test administered or the annual academic progress assessment written shall be made a part of the child's permanent records. If, as a result of the annual test or assessment, it is determined that the child is not making reasonable progress consistent with his or her age or stage of development, the parent shall make a good faith effort to remedy any deficiency.

Failure of a parent to comply with the duties in this section shall be deemed a failure of such parent's child to attend school without valid justification under RCW 28A.225.020. Parents who do comply with the duties set forth in this section shall be presumed to be providing home-based instruction as set forth in RCW 28A.225.010(4). [1995 c 52 § 1; 1993 c 336 § 1103; 1990 c 33 § 178; 1985 c 441 § 2. Formerly RCW 28A.27.310.]

NOTES:

***Reviser's note:** RCW 28A.630.885 was recodified as RCW 28A.655.060 pursuant to 1999 c 388 § 607.

Findings -- Intent -- Part headings not law -- 1993 c 336: See notes following RCW 28A.150.210.

Findings -- 1993 c 336: See note following RCW 28A.150.210.

Severability -- 1985 c 441: See note following RCW 28A.225.010.

Part-time students -- Defined -- Enrollment in public schools authorized: RCW 28A.150.350.

Private schools -- Extension programs for parents to teach children in their custody: RCW 28A.195.010.

RCW 28A.200.020

Home-based instruction -- Certain decisions responsibility of parent unless otherwise specified.

The state hereby recognizes that parents who are causing their children to receive homebased

instruction under RCW 28A.225.010(4) shall be subject only to those minimum state laws and regulations which are necessary to insure that a sufficient basic educational opportunity is provided to the children receiving such instruction. Therefore, all decisions relating to philosophy or doctrine, selection of books, teaching materials and curriculum, and methods, timing, and place in the provision or evaluation of home-based instruction shall be the responsibility of the parent except for matters specifically referred to in this chapter.

[1990 c 33 § 179; 1985 c 441 § 3. Formerly RCW 28A.27.320.]

NOTES:

Severability -- 1985 c 441: See note following RCW 28A.225.010.

Acknowledgment of Receipt and Review Of Pacific Learning Center Student/Parent Handbook School Year 2010-2011

Student's Name: _____

I have read the Pacific Learning Center's Parent/Student Handbook and understand the provisions and regulations contained in it.

My wishes for assessing my child are as follows :

Name of test	May participate	May not participate
MSP/HSPE*	<input type="checkbox"/>	<input type="checkbox"/>
Wechsler Individual Achievement Test	<input type="checkbox"/>	<input type="checkbox"/>
Peabody Individual Achievement Test	<input type="checkbox"/>	<input type="checkbox"/>

PLC may employ other assessments such as math placement tests, reading tests that are part of our reading programs, and so on. You will be consulted prior to our sharing those scores or any information relating to your child.

*State-wide testing that replaces the WASL.

Parent signature: _____ Date: _____

Parent signature: _____ Date: _____

Student signature: _____ Date: _____